



## NORTHEAST ASSOCIATION OF CODE ENFORCMENT MINUTES

JULY 10, 2024 @11:30 am

HOST AGENCY: Putnam County

LOCATION: Renegades on The River Restaurant

1171 County Rd 309, Cresent City

### 1. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM

This meeting was called to order at 11:37 AM. by Sarah Passalacqua

**The following active members were present and signed in:**

**St John's County-** Henry Irving, Raquel Santiago, Emily Lunn, Chad Williams, David Mellor. Sarah Passalacqua, Richard Chimento

**Alachua-** Gerald Sapp, Diana Osborne, Allante Webb, Nathasha Washington, Jackie Trenteseaux

**Fernandina Beach-** George Wells, Crystal Rimes.

**Nassau County-** Marjorie Camacho, Jerry Hutto, Travis Taylor.

**Crescent City-** Pamela Taylor

**Jax Beach-** Nikki Beavers,

**Putnam County-** Z. Lawrence, Chris Coppola, Thomas Moore, Darcy Zurn, Justin Dunn, Karen Hayes.

**City of Newberry-** Greta Moreau

### 2. APPROVAL OF MINUTES

A motion was made by Crystal Rimes and seconded by Greta Moreau to approve the minutes from the May 8, 2024 meeting. Motion passed unanimously.

### 3. TREASURE REPORT

Treasure, Henry Irving provided the association with an account overview.

Savings \$ 1590.95

Checking \$ 2041.16

Petty Cash \$ 165.00

Total \$ 3797.11

A motion was made by Raquel Santiago and seconded by Richard Chimento to approve the treasure's report. Motion passed unanimously

4. **OLD BUSINESS:** Henry Irving discussed voting on the precedence of the monetary cost of \$920.00 today regarding the Application for the 501(c) 3. and EIN for a W9, and for an Article of Incorporation or to wait until the September meeting. A motion was made to get more quotes; then vote on the September meeting by Sarah Passalacqua and Seconded by Richard Chimento. Motion passed unanimously

5. **NEW BUSINESS:** Henry Irving discussed the North East Association of Code Enforcement.( NEACE) Name, should we add the word "Florida" or leave as is. A motion was made to leave the word "FLORIDA" out of the Name by Allante Webb and seconded by Nikki Beavers. Motion passed unanimously

**6 EDUCATIONAL PROGRAM: *SPECIAL MAGISTRATE RON BROWN IS GOING TO TALK ABOUT THE MAGISTRATE'S POINT OF VIEW DURING HEARINGS AND THE APPEAL PROCESS EMPHASIZING HOW TO PROTECT A CASE FROM BEING OVERTURNED ON APPEAL.***

**Thomas Moore from Putnam County introduced our Speaker; Magistrate Ron Brown a lawyer in St Augustine. He has been the Special Magistrate for Putnam County for 7 years. Went to University of Florida. He has represented numerous agencies. The ordinances of various counties differ from one another. He also talks about the importance of documentation from the code enforcement officer when presenting a case. You have to prove to the magistrate that your case is justified in accordance with the Ordinance. The Special Magistrate looks for due process, specifically procedural due process, make sure you utilize the ordinance correctly, present pictures, and all documents, Alert of Violations, Warning, Citation, Notice of Hearing. Send it by certified mail, post at property and in the County Court house. Special Magistrate's decision can be appealed in County Courts, rule of evidence, you cannot go by Hear Say. The Special Magistrate will give you an opportunity to say and exhibit everything pertaining to the case.**

**8 NEXT MEETING DATE & LOCATION**

2024 Meeting Dates will be scheduled as follows:

Sept 11<sup>th</sup> – City of Jacksonville Beach

Nov 13<sup>th</sup> – Nassau County

**9. ADJOURNMENT**

The July 10, 2024 meeting was adjourned at 12:37pm

A motion was made by Raquel Santiago and seconded by David Mellor, Motion passed unanimously.

Speaker and Location will follow for the September 11, 2024 meeting.

*Respectfully Submitted by:* Secretary, Emily Lunn